

# **Application Form**

September 2025

#### All fields marked with \* are required and must be filled.







Hello there. It's great to see you're interested in applying for our community food hub funding.

#### Who is this funding for?

You must be a member of the Hubbub <u>Community Fridge Network</u> and be running an open community fridge. If you are not currently a member, you will not appear in our membership list.

#### What type of activity can I apply for?

There is a detailed description of the types of activities that are suitable for this funding in the application handbook.

Please only apply if your activity is suitable as we don't want to waste your time!

# **Steps for applying**

- **Step 1:** Review the key documents on the <u>webpage</u> before filling out this form.
- **Step 2:** Read the application questions beforehand. We strongly recommend you write up your answers first in your own document before submitting them to the form. There are notes under each answer box and a word count providing guidance on what we are looking for in your response. Unfortunately this form does not allow you to save your progress as you go.
- **Step 3:** When you're happy with your answers, copy them over to this form.
- **Step 4:** Read through all your answers and check for accuracy. Please ensure your answers are brief and clearly expressed, this helps us quickly understand what you want to do, what you aim to achieve and the difference it'll make in your community.
- **Step 5:** A copy of your answers will be sent to the email address supplied in the form. Make sure there are no typos when you fill your email in and check your junk inbox for the confirmation email.

#### **Deadline**

The deadline for applications is 11:59pm on 1st October. Submissions after this date will not be accepted.

### **Additional support**

If you have any questions that have not been answered in the materials above or you need a language translation, email us foodhubs@hubbub.org.uk with the subject line 'Food hub grant funding'. Please note the application must be written in English.

Please note only one submission per organisation will be accepted.

### Is this funding for you?

This funding is only available for groups who have an open community fridge and are signed up to the Community Fridge Network run by Hubbub.

Is your community fridge open and part of the Community Fridge Network? *	
Yes	
○ No	
O Not sure	

## **About your organisation**

### All fields marked with \* are required and must be filled.

Full name *		
Phone number *		
Applicant's email address *		
Community fridge name		
Please Select		
Organisation name		
Please Select	~	
What is your organisation's pos	stcode?	(Use this format N17 4JS) *
What region of the UK are you	in? *	

https://form.jotform.com/252172238854359

East of England
London
Midlands
North East
North West
Northern Ireland
Scotland
Osouth East
Osouth West
Wales
Yorkshire and the Humber
Tell us about your organisation, who you are, your aims, what makes you tick. *
Type here
This is a chance to tell us a bit about yourself 0/100
What will the funding go towards?
Is your food hub activity *
a - a continuation of existing activities?
b - a new activity?
If you selected 'a', tell us why you have chosen to continue/expand/grow this
food hub activity. If you selected 'b', tell us about your new activity. *

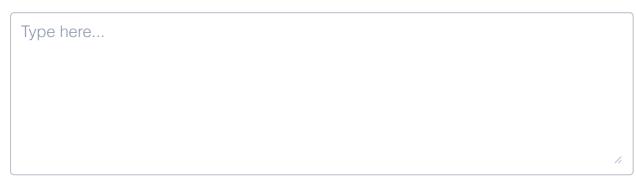
Type here	
	//

Remember, this funding goes towards boosting the social and environmental impact of your community fridge. How will this activity work alongside/enrich your community fridge?

0/250

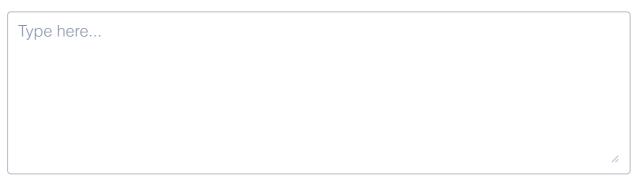
### **Budget**

Please break down how the £3,000 will be spent in an estimated budget. \*



Remember all groups will receive £3,000 and no less. Costs could include: materials, equipment, project staff or volunteer expenses. For full information on what the fund can be spent on please read the application handbook. Hubbub will not ask you for receipts, we simply want to understand how you have planned for the activity and that you have thought through the costs involved. 0/100

Who will take part in this activity? \*



Who is this activity for? Is there a specific demographic? Are these the same people who visit the community fridge?

0/100

ow do you know your audience wants to take part in	the activity? *
	//
Do you have any quotes/stories/insights to share on wh good idea for your community fridge and will make a dif community?? 0/100	
How many people do you anticipate will take part in yo	ur activity in total? *
e.g. 30	
Careful about counting twice here. If you're running	
a cooking class for six people over six weeks the answer is still six people!	
Would you be willing to track the total number of peop activities? *	le who take part in your
Yes	
No	
Delivery	
•	
Who will you work with to make your food hub activity,	activities possible? *
Type here	

Community Food Hub Fund September 2025

If you're successful, the funding will be sent out in November/December 2025.  Do you agree to start your project within six months of receiving the funding? *
Yes
○ No
Community fridge photo



Please upload a photo of your community fridge. Please only upload photos which you're happy for Hubbub to use in our communications and share with

#### our partner Starbucks.



#### **Browse Files**

Drag and drop files here

This is to help us visualise your space and what you want to do. You're not being judged on the quality of the photo here, a photo on your phone is fine. This isn't required but encouraged!

### Food hub photo



Please upload a photo of where you want your new activity to take place at your community fridge e.g. where your community garden/community meals will be. This is so we can see the 'before' and 'after' of the project. Please only upload photos which you're happy for Hubbub to use in our communications and share with our partner Starbucks.



**Browse Files** 

Drag and drop files here

This is to help us visualise your space and what you want to do. You're not being judged on the quality of the photo here, a photo on your phone is fine. This isn't required but encouraged!

#### Registration

# To register for the fund, successful applicants will be required to provide the following documents:

- **Bank statement** from within the last 3 months. This can be a scanned paper statement, or a digital statement. We need to see the bank's name, your organisation's name, the address where statements go, the account number and the sort code.
- Names, details and signatures of any trustees, directors or committee members along with those responsible for your organisation's finances.
- Food hygiene rating and food safety certificate. All community fridges should have these documents and we will only ask for them if they haven't been submitted previously.

We require this to ensure fundees are legitimate and credible.

Will	your group be able to submit these documents if successful? *
	Yes
	No

### Reporting

To show the impact of the funding, successful applicants will be required to complete two surveys:

- 6-month survey
- 12-month survey

Groups will be notified when these are due. For both surveys, the questions will be:

What has gone well?

- What has not gone as expected?
- How many people attended the activities (approx. total).
- What difference has this activity made to your community and the people attending?
- Case studies
- An 'after' photo of the new space

Support will be available from our team on any of the above.

Will your group be able to complete these surveys if successful? *  Yes  No
Final agreement
Do you have the authority to submit an application to Hubbub on behalf of your organisation? Can you confirm that all the details provided are correct to the best of your knowledge? *  Yes
Do you confirm that Hubbub may use the data you have provided to process your application? *  Yes
*
Is there anything you'd like to add to your application that isn't covered in the other questions?

